

ACS449.6 VISUAL PRESENTATION CONTEST

A. Status: Special Committee

B. Composition and Tenure:

The committee consists of a minimum of seven members, including two members representing each Society and at least one undergraduate student member serving a one-year term appointed by the SASES Executive Committee (ACS031).

The term of office for members is two years.

The chair-elect shall be chosen from this group and serve a one year term. The chair-elect will rotate among the three Societies, starting with SSSA in 2014 (the chair for 2012 will serve his 2-year term for 2012 And 2013), SSSA in 2014, ASA in 2015, and CSSA in 2016. The rotation schedule will then continue on the same pattern in future years. The chair-elect is appointed by the respective Society president and automatically becomes chair the next year.

The Chair may appoint additional judges for the contest in a given year, who are not considered official members of the Committee.

C. Functions:

1. To revise and prepare the annual call for entries, in cooperation with the Student Chair, and to work with the Headquarters Office in the promotion and distribution of the call for entries.
2. To receive, at the appropriate time, all entries for the contest.
3. To work with the Chair of the ACS449 and the Headquarters Office in making arrangements for the aspects of the contest to be conducted at the ASA, CSSA, and SSSA Annual Meetings.
4. To evaluate all entries in the contest and score according to the rules in effect for that year.
5. To report results of the contest to the Chair of the National Student Awards Committee (ACS449) and to the Chair of the Student Advisory Committee (ACS031).
6. To consider and take action on any special charges sent to the Committee by the ASA, CSSA, and/or SSSA Boards of Directors. or Executive Committees.
7. To make suggestions and/or recommendations to the the National Student Advisory Committee (ACS031) regarding the Contest. These may be sent directly to the Chair or through the Chair of the National Student Awards Committee.
8. To prepare and submit an annual report to the Societies.

D. Presidential Responsibilities:

1. The President of each Society appoints new members to the committee in years when an appointment term completes (for their Society).
2. Cooperate with the Committee in its activities, as appropriate or in response to need.
3. Notify the Committee directly or via Chair of the National Student Awards Committee Chair, of all deadlines on award selection, annual report, etc.
4. Receive and take action directly, or by referring to National Student Advisory Committee, as appropriate,

all suggestions and/or recommendations for action from the Committee

E. Checklist of Duties of Committee Chair:

1. Contact the previous Chair and request:
 - a. Summary records from previous years.
 - b. Working records from last year.
2. Contact the Student Committee Member(s). This person can aid by:
 - a. Having his/her name on the packet of materials sent to each undergraduate club.
 - b. Corresponding with clubs when questions arise.
 - c. Arranging for winners to be announced at the appropriate business meeting during the SASES Annual Meetings. The top presentations may be shown at this time.
3. Send notice of the contest to CSA News through the Staff Membership Representative for Student Activities early in the year so it can appear before the end of the school year. The notice may be repeated in the fall before the deadline date.
4. Determine the deadline date for receipt of entries. Usually this is at least one month prior to the SASES Annual Meetings.
5. Develop a packet to be emailed to Clubs by the Headquarters Office. This should include:
 - a. A memo from the Student Committee Member(s) announcing the contest (deadline, prize monies, etc.).
 - b. National Presentation Contest Rules.
 - c. Eligibility letter.
 - d. Link to previous year's winning entry.
 - e. Information that can be distributed to clubs for advertising (optional).
 - f. Announcement for inclusion in CSA News (see E3).
6. Request from the Headquarters Office room assignment, projector, screen, etc. needed for judging the contest.
7. Acknowledge receipt of entries.
8. Notify the Chair of the National Student Advisory Committee and the Chair of the National Student Awards Committee (A449) of the top five winners immediately after the entries are judged.
10. Prepare a report from the Committee at the conclusion of judging. Include a list of the entries.

F. Description of Contest:

The intent of the contest is to encourage and recognize excellence in preparing visual presentations which tell a story concerning agronomy, crops, soils or environmental sciences. Awards consist of honoraria, presented to the top four entries, respectively.

H. Eligibility of Contestants:

Contest entries can be made by an individual student or a group of students. The student(s) must be an undergraduate student member of ASA, CSSA, or SSSA. If entrants have qualified while as undergraduates, they may compete after graduation. The club advisor must submit a letter of eligibility for each contestant entering the national contest.

J. Revising Guidelines or Procedures

The award committee may recommend changes or revisions relative to criteria, scoring, etc., for this award. All recommendations must be approved by the National Student Advisory Committee (ACS031) before said recommendations may be implemented.